

IN THE EUCLID MUNICIPAL COURT  
CUYAHOGA COUNTY, OHIO

JOURNAL ENTRY OF CIVIL COSTS

**BY ORDER OF THE COURT** all previous Journal Entries of this Court pertaining to Civil costs are superseded by this **ORDER**.

Civil Complaints

Complaint – One (1) Defendant, includes certified/regular Mail and satisfaction of judgment	\$130.00
Amended Complaint (includes service)	\$ 40.00
Forcible Entry & Detainer – Includes Bailiff Service, certified/regular mail, and dismissal	\$175.00
Writ	\$ 25.00
Alias or Pluries Writ	\$ 25.00
Small Claim – Includes certified/regular mail	\$ 65.00
Each Additional Defendant on All Complaints	\$ 10.00
Third Party Claim – Includes Service	\$ 40.00
Replevin	\$150.00
Counterclaim	\$ 40.00
Cross Claim	\$ 40.00

Miscellaneous fees and costs

BMV Appeal	
12 Point and Noncompliance	\$ 90.00
Bailiff Fee	\$ 25.00
Bench Warrant	\$ 35.00
Certificate of Judgment Lien	\$ 15.00
Certificate of Judgment Transfer	\$ 15.00
Certificate of Release & Satisfaction of Lien	\$ 15.00

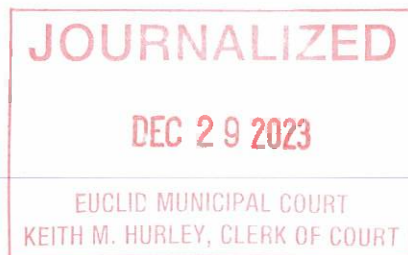
Certified Journal Entry	\$ 1.00 per page
Certified Copy of Docket	\$ 1.00 per page
Copies per page	\$ .05
Examination Aid/Debtor Exam	\$ 25.00
Each Additional Defendant	\$ 10.00
Exemplified Copy	\$ 20.00
Garnishment	
• CVF, CVG, etc.	\$130.00
• CVI (Small Claim)	\$ 60.00
• Certified Mail Service	\$ 10.00
• Bank Attachment	See Attached Sheet
Jury Demand Deposit	\$675.00
Levy Deposit	\$250.00
Marriage	\$ 25.00
<u>Motions:</u>	
Motion for Relief from Judgment/Vacate	\$ 25.00
Motion to Modify	\$ 25.00
Motion to Show Cause	\$ 35.00
Each Additional Defendant	\$ 10.00
Motion to Revive Dormant Judgment	\$ 40.00
Motion to Transfer Small Claim to Civil Docket	\$ 85.00
All Other Motions	\$ 25.00
Notice of Appeal	\$50.00 + \$175.00 Check to Court of Appeals
Objection to Magistrate's Decision	\$ 25.00
Public Record Request	\$ .05 per page
Request for Electronic format - disc provided by Clerk's Office	\$ 6.00
Rent Escrow	1% of Total Rent held when disbursed
Reissue Certified Mail	\$ 10.00
Revivor of Dormant Judgment	\$ 40.00

Service by Publication Deposit	\$300.00
Service by Secretary of State	\$ 30.00 fee + \$30.00 deposit
Sheriff Fee	\$ 10.00 fee + \$30.00 deposit
Subpoena	\$ 11.00
Transfer to Common Pleas (Must include filing fee to Common Pleas Court)	\$ 50.00
Transfer of Foreign Judgment	\$ 75.00
<u>Trusteeship</u>	
• Filing fee for one creditor	\$ 35.00
• 2 to 5 creditors	\$ 45.00
• 6 or more creditors	\$ 45.00 + \$2.00 per creditor over 5
• Each Disbursement 2% Poundage plus	
• Administrative fee for money collected 2% (O.R.C. 2303.31, 2303.20)	

**IT IS SO ORDERED.**

*Signature on file at Clerk of Court's office  
Journalized 12/29/2023*

**PATRICK J. GALLAGHER, JUDGE**



# EUCLID MUNICIPAL COURT

## GARNISHMENTS DEPARTMENT

555 E. 222nd ST.

EUCLID, OH 44123-2029

Telephone (216) 289-2888 – Opt# 4

Fax (216) 289-8254

PATRICK J. GALLAGHER

Judge

KEITH M. HURLEY

Clerk of Court

COSTS EFFECTIVE January 1, 2022

### WAGE GARNISHMENT REQUIREMENTS: (filings may be returned if requirements are not met)

<u>Description of Form</u>	<u>Number of Copies</u>
Affidavit, Order & Notice of Garnishment and Answer (Sections A & B)	1 Original & 4 copies
Notice to Judgment Debtor w/Request for Hearing	1 Original & 2 copies
Interim Report	1 Original & 1 copy
Final Report	1 Original & 1 copy
Statutory Demand (15-Day Notice) and Proof of Mailing	1 Original

**Court** Small Claims – "CVI" cases \$60.00  
ONLY

**Cost:** All Other Civil cases \$130.00  
(+\$10.00 for Certified Mail service)

### BANK ATTACHMENT REQUIREMENTS: (filings may be returned if requirements are not met)

<u>Description of Form</u>	<u>Number of Copies</u>
Affidavit, Order & Notice of Garnishment - Other Than Personal Earnings	1 Original & 4 copies per bank
Notice to Judgment Debtor	1 Original and 2 copies
Request for Hearing	1 Original and 1 copy

### BANK AID COSTS FOR ONE (1) DEFENDANT

### BANK AID COSTS FOR TWO (2) DEFENDANTS

<u>No. Banks</u>	<u>Court Fee</u>	<u>Garnishee</u>	<u>No. Banks</u>	<u>Court Fee</u>	<u>Garnishee</u>
1	\$15.00	\$1.00	1	\$25.00	\$2.00
2	\$25.00	\$2.00 (\$1.00 each)	2	\$35.00	\$4.00 (\$2.00 each)
3	\$35.00	\$3.00 (\$1.00 each)	3	\$45.00	\$6.00 (\$2.00 each)
4	\$45.00	\$4.00 (\$1.00 each)	4	\$55.00	\$8.00 (\$2.00 each)
5	\$55.00	\$5.00 (\$1.00 each)	5	\$65.00	\$10.00 (\$2.00 each)
6	\$65.00	\$6.00 (\$1.00 each)	6	\$75.00	\$12.00 (\$2.00 each)
7	\$75.00	\$7.00 (\$1.00 each)	7	\$85.00	\$14.00 (\$2.00 each)
8	\$85.00	\$8.00 (\$1.00 each)	8	\$95.00	\$16.00 (\$2.00 each)

### GENERAL INFORMATION

- The Euclid Municipal Court address is required on all forms.
- Plaintiff's Attorney's name and address should appear on all forms.
- Judgment Debtor's name and address should appear on all forms.
- All Affidavits must be notarized.
- If service by certified mail is requested, an additional \$10.00 fee must be remitted.
- The United States Post Office requires all garnishment orders to include the Judgment Debtor's Social Security Number and to be served by Certified Mail.
- US Bank requires all attachments to be served by Certified Mail.
- KeyBank requires \$1.00 processing fee to be paid by check.
- Please included additional postage paid envelopes for any requested receipts and or Garnishment disbursements.